

MINUTES OF A REGULAR MONTHLY MEETING OF
THE BOARD OF DIRECTORS OF THE MADRID COMMUNITY
SCHOOL DISTRICT
DECEMBER 13, 2021

Call to Order
The Board of Directors for the Madrid Community School District met for a regular monthly meeting Monday, December 13, 2021 in the Madrid Administration Building. Meeting was called to order by President Lauren Clark at 5:33pm and reading of the mission statement followed.

Roll Call
Members present included Allie Antonovich, Chelcie Badgley, Lauren Clark, Tyler Simmons and Jessica Smith (remote). Others present were: Superintendent Brian Horn, Board Secretary Kris Van Pelt (remote), Principal Jana Surratt and Principal Kelly Williamson.

Agenda for December 13, 2021
Moved by Simmons, second by Badgley to approve the agenda for December 13, 2021, as presented. Roll call: Badgley, Simmons, Smith, Antonovich, Clark. Motion carried 5-0.

Consent Agenda
Moved by Antonovich, second by Badgley to approve the consent agenda items and adding pay application #7 for Henkel Construction Company in the amount of \$326,800:

Meeting Minutes
1.Regular Meeting November 15, 2021
B.Monthly List of Accounts Payable November 2021
C.Monthly Financial Reports November 2021
D. Personnel Recommendations

1. Retirement
a.Kris Van Pelt, School Business Official/Board Secretary, effective June 30, 2022

E.Amendment to Professional Services Agreement – DLR Group
Roll call: Simmons, Smith, Antonovich, Badgley, Clark. Motion carried 5-0.
Presentation from Public/School Organizations
A.2020-21 Audit Presentation (Remote)

Alex Barr of Anderson, Lark, & Co., PC presented an overview of basic financial statements, supplementary information and schedule of findings of the 2020-21 audit report.

B.Day in the Life of an Elementary Student
Principal Surratt asked the students to comment on favorites from throughout their school day. Nine elementary students participated.

Open Forum
There were no public comments.

Written Communications
President Clark acknowledged the receipt of a memorial/donation from the family of Glenna McGinnis in the amount of \$1,265 for the elementary library. In a note received from her family Mrs. McGinnis loved to read and listen to the students. The district thanks the family for their generous memorial donation.

PreK-5 Principal's Report
No report presented.
6-12 Principal's Report

A.Multi-Tiered System of Supports (MTSS)
Principal Williamson reviewed the tier system processes, citing it is a work in progress.

B.Update to Good Conduct Language
Principal Williamson brought to the Board minor language changes for the student handbook for better clarification. The changes include adding to the second offense information "within 365 days from the date of the first offense" and adding to the third offense information "within 365 days from the date of the second offense". Moved by Simmons, second to Badgley to approve the changes to the student handbook, as presented. Roll call: Simmons, Smith, Antonovich, Badgley, Clark. Motion carried 5-0.

Superintendent's Report
A.Set Bid Date for Madrid Jr/Sr HS Door/Window Replacement Project – Phase I

Moved by Antonovich, second by Simmons to establish a bid date of January 6, 2022 at 2:00pm to receive bids for the Madrid Jr/Sr HS Door/Window Replacement Project. Roll call: Smith, Antonovich, Badgley, Simmons, Clark. Motion carried 5-0.

B.Set Public Hearing Date Regarding Madrid Jr/Sr HS Door/Window Replacement Project – Phase I

Moved by Antonovich, second by Badgley to establish a public hearing date of January 10, 2022 at 5:30pm to hear any public comments regarding the Madrid Jr/Sr HS Door/Window Replacement Project. Roll call: Antonovich, Badgley, Simmons, Smith, Clark. Motion carried 5-0.

C. Facilities Update
Superintendent Horn reviewed the project schedule for the HVAC replacement projects. Will be looking at removing tile at the lower elementary; removing the sidewalk area between the elementary building and administration building. A committee meeting was held in regard to the addition of a weight room and a look at conceptual drawings.

Board of Director's Report
Memorial Request

A request was received asking for board approval to place a memorial stone and tree in honor Judy Schmitz at the south entrance to the high school. This is a donation by her classmates. Moved by Antonovich, second by Simmons to approve the request received. Roll call: Badgley, Simmons, Smith, Antonovich, Clark. Motion carried 5-0.

2020-21 Audit Report
Moved by Simmons, second by Badgley to approve the 2020-21 audit report, as presented. Roll call: Simmons, Smith, Antonovich, Badgley, Clark. Motion carried 5-0.

District Audit Proposal Agreement for FY22-FY24
Secretary Van Pelt reported sending out six requests for proposals for auditing services. One proposal was received. Moved by Antonovich, second by Badgley to approve the recommendation to accept the request for services proposal from Anderson, Larkin & Co., P.C. for a three year agreement beginning June 30, 2022 and ending June 30, 2024. Roll call: Smith, Antonovich, Badgley, Simmons, Clark. Motion carried 5-0.

Board Policy Code No. 212.1 - Exempt Meetings - 2nd Reading
Moved by Simmons, second by Antonovich to approve the second reading of board policy code 212.1 – Exempt Meetings. Roll call: Antonovich, Badgley, Simmons, Smith, Clark. Motion carried 5-0.

Board Policy Code No. 505.5 - Graduation Requirements
Moved by Antonovich, second by Badgley to approve a slight change making the terms uniform. There is no change in the actual requirements. Roll call: Badgley, Simmons, Smith, Clark. Motion carried 5-0.

Board Policy Code No. 504.2 - Student Organizations
Moved by Simmons, second by Badgley to approve a revision as follows: "Employees will be assigned to monitor approved meetings. If an employee monitor is not available, a Madrid community member may serve as monitor, if approved by the principal. Employees or Madrid community member will not participate in the meeting or assist in planning, criticizing, or encouraging attendance. Only students may be involved in and attend the noncurriculum group's meetings". Roll call: Simmons, Smith, Antonovich, Badgley, Clark. Motion carried 5-0.

Iowa Minor Driver's License Request
Moved by Antonovich, second by Badgley to approve the mile exemption request submitted by Kyzer Springer for an Iowa Minor School License. Roll call: Smith, Antonovich, Badgley, Simmons, Clark. Motion carried 5-0.

Items for the Regular Meeting on Monday, January 10, 2022 – 5:30pm
A. Public Hearing
B.Weight Room Conceptual Drawings
Adjournment
There was no further business to come before the Board for consideration at this time. Moved by Antonovich, second by Badgley to adjourn the meeting. Roll call: Antonovich, Badgley, Simmons, Smith, Clark. Motion carried 5-0. President Clark adjourned the meeting at 6:39pm.

Reports, documents and full text of motions, resolutions or policies considered at this meeting are on file in the Board Secretary's Office.

Lauren Clark, President
Kris Van Pelt, Board Secretary

Vendor Name.....	Description	Amount
A Beka Book, Inc.....	Hsap Supplies	565.00
Ahlers & Cooney, P.c.....	Legal Services	1,198.50
Airgas Usa, Llc.....	Ind Arts Supplies	62.20
Amazon Capital Services, Inc.....	Supplies	520.81
Black Hills Energy.....	Natural Gas	5,277.41
Businessolver.com, Inc.....	Medical Insurance	4,512.74
Capital Sign Company, Llc.....	Elementary Gym Window Wraps	475.00
Carnegie Learning	Curriculum	2,750.00
Central Iowa Distributing, Inc.....	Cleaning Products	5,149.00
City Of Madrid.....	Water/Sewer	3,482.87
Cleaning Connection, Inc.	Professional Cleaning Services	2,795.10
Des Moines Area Comm College.....	New Driver Class	100.00
Des Moines Christian School.....	Meals For Honor Band	172.00
Des Moines Register	Periodicals	36.00
Diamond Vogel Paints	Maint Supplies	785.88
Draintech	Grounds Repair & Maint	776.50
Drake University Honor Band Festival.....	Student Registration Drake Honor Band	85.56
Engineering Excellence, Inc.	Building Repair & Maint	1,053.00
Follett School Solutions, Inc.	Classroom Materials	560.42
Git N Go Convenience Stores, Inc.....	Diesel/Gasoline	2,206.62
Heartland Area Education Agency	Supplies	1,027.47
Hoglund Bus Company.....	Bus Parts	27.66
Iowa Reading Association	Membership Dues	40.00
Lakemary Center, Inc.....	Instructional - Purchased Services	5,400.00
Lakeshore Learning Materials	Storage Unit	529.00
Lowe's Business Account	Maint Supplies	101.06
Madrid Automotive.....	Transportation Supplies	340.36
Madrid Family Practice	Driver Dot Physicals	154.00
Market Of Madrid.....	Supplies	246.02
Martin Bros.	Supplies	204.03
Menards - Grimes	Ind Arts Supplies	113.28

Mid Amer Research Chemical Corp	Maint Supplies	423.14
Mid-America Publishing & Printing	Legals	410.16
Midwest Alarm Services.....	Replaced Smoke Detectors	1,627.46
National Restaurant Association.....	Servsafe Food Handler Course	608.72
Per Mar Security Services	Monitoring Services	2,158.47
Purchase Power	Meter Refill	520.99
Rainbow Resource Center	Hsap Supplies	150.59
Reese Electric	Maint Repair Parts	267.00
Rieman Music.....	Equipment Repair	1,937.00
Scholastic Book Fairs - 8	K-6 Book Fair	1,245.29
School Specialty, Inc.....	Supplies	70.99
Simpson College	Theatre Festival	240.00
Springer Professional Home Services	Pest Control	140.00
Storey Kenworthy	Supplies	175.76
Strauss Security Solutions.....	Maint Supplies	54.00
T-Mobile	Mobile Internet	28.65
Tiger Tots Child Care Center	Swvpp Instructional Services	6,528.95
Van Wall Equipment.....	Transportation Supplies	18.13
Windstream	Land Lines	1,097.08
General Fund		
Vendor Name.....	Description	Amount
Woodward-Granger School	Tuition	27,286.39
Yss Headquarters.....	Student Assistance Program	1,500.00
Fund Total		87,236.26

Activity Fund		
Vendor Name.....	Description	Amount
Adams, Kelvin.....	Reimburse Gbb Team Event Supplies	56.19
Amazon Capital Services, Inc.....	Supplies	226.68
Big Game Football Factory	Supplies	985.40
Cash - Peggy Nardini.....	Starting Cash-Drama And Winter Season	1,800.00
Champion Teamwear	Cheerleading Resale	616.71
Dollar General - Regions	Class Of 2023 - Prom Supplies	29.10
George, Ryan	Official	75.00
Iowa Girls' High School Athletic Union	Supplies	32.00
Iowa High School Athletic Association	Supplies	20.00
Jacobus, Larry	Official	75.00
Latta, Jim	Official	150.00
Loew, Jerry	Official	150.00
Luxor Limousines	Charter To Mount Ayr - Football	2,460.39
Macc Recognition, Inc.	Leadership Conference	405.00
Martin Bros.	Supplies	93.58
Mng, Inc.....	Drama Tshirts - Resale	595.00
Nasp	Archery Club Equipment/Supplies	987.00
Nrschool Today	Activity Scheduler Renewal 21/22	300.00
Russell, Rod	Official	75.00
South Hamilton Community School.....	Jim Klein Invitational Xc Meet	160.00
Fund Total		9,292.05

Management Fund		
Vendor Name.....	Description	Amount
Businessolver.com, Inc.....	Retirees Medical Insurance	5,933.39
Cosystems.....	Annual Workers Right To Know	500.00
Woodward Granger School	Gen Ed Consortium	199.05
Fund Total		6,632.44

Capital Projects Fund		
Vendor Name.....	Description	Amount
Dlr Group	Architect	5,033.94
H2i Group	Derecho Scoreboard Replacement	6,665.00
Henkel Construction Company.....	Jr/Sr High & Elementary Project	518,544.60
Terracon Consultants, Inc.....	Testing & Special Inpsection Services	542.00
Fund Total		530,785.54

Save Fund		
Vendor Name.....	Description	Amount
Dlr Group	Hvac Improvement Services	27,311.25
Varsity Group.....	Equipment	14,800.00
Fund Total		42,111.25

Ppel Fund		
Vendor Name.....	Description	Amount
Access Systems Leasing.....	Copier Leasing	1,199.23
Central Restaurant Products	El Cafeteria Tables	14,310.34
Marco	Copier Leasing	605.75
Reiman Music.....	Concert Bells	1,185.00
Fund Total		17,300.32

Nutrition Fund		
Vendor Name.....	Description	Amount
Amazon Capital Services, Inc.....	Food Service Equipment	168.98
Anderson Erickson Dairy	Milk Products	2,711.65
Dairy Brands Corporate, Llc	Milk Products	57.26
Furness, Martha	Reimburse Supplies	10.91
Madrid School - G/F.....	November 2021 Payroll	15,300.46
Martin Bros.	Supplies	24,964.79
Rotella's Italian Bakery	Bread Products	642.49
Fund Total		43,856.54